

CONFERENCE REGISTRATION REQUEST FORM

Please complete this Conference Registration Request Form, obtain PI approval with account to charge, and present this form to the MIE Business Office.

Date Submitted: _____

PI Name and Signature: (You may print e-mail approval on back of request if signature is not provided.)

Account Number to Charge: _____

Attendee

Name/UIN Number: _____

Birthdate: _____

Gender: _____

E-Mail: _____

Phone Number: _____

Membership Number: _____

Conference Web Site: _____

Conference Total: _____

Justification (Purpose must answer what, when, where, who, why and how it benefits University.):

